



**Internal & External Posting**

**April 29, 2021**

KidsAbility empowers children and youth with special needs to realize their full potential.

**0.5 FTE Clinical Manager Social Work / 0.5 Program Manager Intake**

This role will supervise, coach and evaluate Social Work and Intake staff in their implementation of the work; supports the supervision of staff focused on client and family centred care and focuses on the design, implementation and evaluation of the Intake function. The goal of this role is to ensure clinical consistency and best practices amongst Social Workers and the Intake program. The assignment will work across multiple sites and virtually.

**General Responsibilities:**

You will provide input and assistance in all phases of service delivery including quality outcomes, and staff and client satisfaction. The scope of leadership is at both the program and clinical level. Your primary duties will be:

- Recruiting, training, orientation and supervision of assigned staff including staff scheduling, and health and safety.
- Provide staff supervision in a manner that creates opportunities for engagement and skill development
- Developing a high performing team
- Program design, development and evaluation of the Intake role and function
- Performance management of staff through caseload review and chart audits.
- Promote and foster accountability in day to day operations including service standards
- Ensures client service delivery meets KidsAbility's strategic goals, objectives and service standards
- Participates in internal and external meetings, projects and committees
- Fosters positive working relationships in line with KidsAbility values with staff, peers, clients, families, volunteers and community

**General Qualifications:**

Master's Degree in Social Work; membership in the Ontario College of Social Workers and Social Service Workers  
You also possess:

- clinical or management experience in a paediatric rehabilitation setting an asset
- a minimum of five years of experience delivering quality programs at KidsAbility or similar type of setting
- ability to integrate the Life Needs Model and sound clinical theory and practice into the program
- an ability to develop and lead teams; able to coordinate and schedule staff and program resources to identified needs and targets
- strategic planning skills; demonstrated customer service skills; solution focused coaching skills; and strong interpersonal and communication skills.
- computer proficient with strong communication and time management skills
- an automobile with public liability and property damage or use of an automobile

We invite applications from those interested in this position to submit a letter of interest and their resume by end of day May 13, 2021 to:

**Human Resources**  
[recruitment@kidsability.ca](mailto:recruitment@kidsability.ca)

KidsAbility follows the principles of dignity, independence, integration and equal opportunity. If you have accessibility or other requirements that need to be considered during the recruitment process, please let us know.