



Partnership Agreement

Client Name: _____ Date of Birth _____
Date: _____

Therapy is most effective when provided in partnership with families and caregivers. Therapists are here to help you help your child's development.

Our Responsibilities:

- To treat you and your child with respect and dignity.
- To protect your child's privacy, keep your child's information confidential and protect your child's safety.
- To include you in decisions about your services and regularly review goals and progress.
- To provide services based on your child's needs and goals under current service models.
- To empower you with suggestions or home plans that you can do to help your child in achieving the goals that we will design together.
- To provide you with information about other services that could benefit you and/or your child at KidsAbility and in our community.
- To provide appropriate, high-quality services to your child and support to your family while your child is eligible to receive care at KidsAbility.

Your Responsibilities:

- To treat staff, volunteers, students, other clients and the property of KidsAbility with respect.
- To be an active member of your child's therapy team. This includes setting goals, practicing during the session, and following through with programs at home.
- To be part of therapy planning. This includes reviewing your child's progress, identifying needs and planning future services.
- To attend your appointments or to call your service provider as soon as possible if you cannot.
- To remain at KidsAbility during appointments, unless otherwise advised.
- To understand that if you cancel an appointment, we will arrange to conduct the appointment over the phone or we will try to provide a make up appointment. If you need to cancel several appointments, or if you don't show up for appointments, your service provider will work with you, to develop a new plan or you may be connected with our Intake Program-Readiness Support for families.
- To respect that KidsAbility has limited resources to help the children and families who need our care. When you miss an appointment without letting us know, it is time that could have been spent with another child who may be waiting for services.
- To communicate with your child's team any concerns or questions that you may have.

I, _____ understand that I am an important part of my child's team. I am in agreement with my therapy plan. I understand what KidsAbility's responsibilities are to my child and my family, and will do my best to uphold my responsibilities too.

Parent/Guardian Signature

Date



Privacy Statement for Health Information

KidsAbility™ ensures your child's personal health information remains confidential, according to Federal and Provincial legislation. This includes the Ontario Health Care Consent Act, Personal Health Information Protection Act, 2004 (PHIPA), the Personal Information Protection and Electronic Documents Act (PIPEDA), the Canadian Human Rights Code, the Child and Family Services Act and the respective Colleges' regulations, code of ethics and standards of practice.

Each time staff members work with your child, written notes are made. This information helps us with our work. These notes tell what happened during the visit, any treatment provided and a plan for future care or treatment. You will receive copies of reports done by KidsAbility therapists.

You Have the Right to:

- Restrict the use and sharing of your child's information
- Request access and copies of your child's health record
- Cancel your approval to use and share your child's information

Our Responsibilities:

- Maintain the privacy of your child's health information
- Notify you if we are unable to agree to a requested restriction
- Accommodate reasonable requests you may have to communicate health information by alternative means or at alternative locations

eCHN The Electronic Child Health Network is founded on the principle that up-to-date, accurate and comprehensive information is vital to timely decision making. The key objective is to improve the quality of care delivered to our children by medical professionals throughout Ontario. KidsAbility therapists are registered eCHN users so they may access reports and records from other service providers in the 'circle of care' (for example, Sick Children's Hospital, London Health Sciences, Hamilton Health Sciences).

Confidentiality Exceptions:

- As required by law, staff must report all incidents of suspected child abuse to Family and Children's Services.
- As required by law, the Centre must comply when the courts legally request client information through a subpoena/court order.

Full details on KidsAbility's commitment to Privacy and Ethics can be found online:

kidsability.ca/confidentiality

