



Internal & External posting

April 26, 2024

KidsAbility empowers children and youth with special needs to realize their full potential.

Health & Safety Technician (Contract)
8 weeks over a period of June 3 to August 30, 2024*
Maximum 35 hours/week
\$16.55 - \$18.50

* Please note: KidsAbility is closed for the period of July 29th to August 9th, 2024

KidsAbility is currently seeking someone to support the updating and completion of Physical Demands analysis for roles within KidsAbility. A Physical Demands Analysis is a systematic procedure to quantify and evaluate the physical and environmental demands of the essential and non-essential tasks of a job. KidsAbility is looking for a qualified applicant with an educational and/or work experience in kinesiology, health and safety and/or ergonomics. This role is funded through the Ontario Canada Summer Jobs program and is subject to the requirements of this funding.

Taking direction from the Health, Safety and Wellness Coordinator, the key responsibilities for the Health and Safety Technician will include:

- Create a description of all jobs being evaluated, including a list of all essential and non-essential duties and physical requirements, and all activities associated with each duty, taking the conditions of the worksite into consideration.
- Through direct and indirect observation, and conducting individual interviews, the Health and Safety technician will engage in the process of breaking up a job to examine and evaluate its individual tasks.
- Objectively quantify and evaluate the environmental conditions, use of machines, equipment, tools, work aids, cognitive requirements and physical demands of each task.
- Create a report including all essential and nonessential functions of each role.
- Develop a formal process for how Physical Demands Analysis is conducted and completed at KidsAbility including a template, procedure, and recommendation for regular updating of the analysis.
- Conduct ergonomic review of roles and workstations as appropriate.
- Other duties as assigned.

Qualifications:

- Education, in progress or completed, and/or work experience in Kinesiology, Health and Safety and/or ergonomics.
- Working knowledge of the applicable regulations in the Ontario Human Rights Code, Workplace Safety and Insurance Act, and Occupational Health and Safety legislation.
- Willing and able to travel across Waterloo, Kitchener, and Guelph/Wellington regions. Must be able to attend all KidsAbility sites. Must have daily access to a vehicle and proof of insurance.
- Ability to document in a factual and straight forward manner. Strong and concise written communication skills.
- Able to use tools such as: stopwatch, weight scale, tape measure, push-pull gauge, etc.
- Able to work collaboratively with staff in an inquisitive and non-obtrusive manner.
- Intermediate Microsoft office skills (Outlook, excel, word, etc.).
- To comply with Ontario Canada Summer Jobs requirements, applicants must be within the age of 15 and 30 years of age (inclusive) at the start of employment; be a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act [S.C. 2001, c. 27]**; and is legally entitled to work according to Ontario legislation and regulations.

Interested applicants should submit a cover letter and resume, only if you have the stated requirements, by end of day **May 8th** to:

KidsAbility Human Resources
recruitment@kidsability.ca

KidsAbility follows the principles of dignity, independence, integration, and equal opportunity. If you have accessibility or other requirements that need to be considered during the recruitment process, please let us know.